

**EAST LOS ANGELES COLLEGE FOUNDATION**  
**BOARD OF DIRECTORS MEETING**  
DECEMBER 10, 2015  
CITY CLUB OF LOS ANGELES  
6:30 p.m.

**Members Present:** Marvin Martinez, Tina Hwang, Paul De La Cerda, Marshal Chuang, Helen Romero Shaw, Marissa Castro-Salvati, Philip Cohen, Asif Mahmood.

**Members Absent:** Ken Maxey (excused), Priscilla Lizárraga (excused), Christine Chui (excused).

**Guests:** Brian Boggess, Celia Aguilera, Mrs. De La Cerda

I. **Call to Order:** Chairwoman Hwang called the meeting to order at 6:59 p.m.

II. **Approval of the Minutes:** The minutes for November 24, 2015 were tabled.

III. **President's Report:** President M. Martinez welcomed the Board and congratulated Tina on becoming Chairwoman. He reported on the opening of the Student Success Building during the winter session. He stated that a formal opening reception in conjunction with the Foundation would be planned for April. He invited the board to attend with details to follow. He noted that the accreditation report has been approved by the LACCD board and was ready for the mid-March accreditation visit. President M. Martinez also reported on the various grants the college recently received. He highlighted the LA 2050 Challenge Grants which funded the LA Bio Science Hub proposal to develop a biotech program. ELAC also received an apprenticeship grant through the Chancellors Office Grants to develop Health Information Technology programs and was recently awarded funding for the State Bar Association's Pathways to Law program. He reported that ELAC is now ranked 19th in transfers to the UC

system and 12th in transfers to Cal State University System with plans to continue the trend upwards in ranks and break into the top ten. He reported that the Student Union would be opening in May 2016 and the Math and Science Complex would follow in July 2016. He mentioned once again the possibility of a new bond that would provide funds to continue to expand and improve the campus.

**IV. Executive Director's Report:**

- a. Anguiano Centennial Event: P. De La Cerda reported on the success of the Raul Anguiano Centennial Event. He presented an Income and Expenses report for the event demonstrating a positive fundraising outcome. P. De La Cerda noted that the largest expense was the speaker and that there was very limited time to do extensive fundraising due to the schedules of Ms. Anguiano, the speaker and other key people. He also noted that the purpose of the event was to friend-raise. P. De La Cerda shared a potential large donation from the Garcia family who attended the event.
- b. Personnel: P. De La Cerda reported that the Foundation now has a new accounting technician. Linda Chen will be introduced at the January 2016 board meeting. He also noted that he is working with President M. Martinez to grow the Foundation personnel.

**V. Consent Agenda:**

- a. Ratify Anguiano Centennial Event Contract Services: P. De La Cerda reported on the contracts with Gregorio Luke and Rebecca Zapanta that were acquired for the event.
- b. Loan Request from Dr. Rivera-Figueroa: P. De La Cerda reported on a loan request from Dr. Rivera-Figueroa. The loan would assist Mr. Rivera-Figueroa to pay for college

approved conference expenses while he waits for reimbursement from the district. Reimbursement to the Foundation would follow his reimbursement from the district.

- M/S/P: (Romero Shaw/Castro-Salvati/Passed) Motion passes unanimously.

## **VI. Old Business:**

- a. Update on 2014 External Audit: P. De La Cerda reported that Temo Arjani has been in contact to continue the contract that has already been approved to complete the 2014 audit. It was estimated the 2014 audit draft might be completed by late in January or early February.
- b. President's 13<sup>th</sup> Annual Gala: T. Hwang inquired if anyone would be interesting in chairing the Gala. President M. Martinez proposed that the Gala be postponed and perhaps be held every other year. T. Hwang stated that 2016 could be used to plan for the Gala in 2017. President M. Martinez suggested that the Scholarship Award Ceremony could be used as an alternative fundraising event. T. Hwang proposed that P. De La Cerda come up with alternative fundraising opportunities during Non-Gala Years. The board agreed to postpone the 2016 Gala to 2017 and have future Gala's every other year.
- c. Fall 2015 Scholarship Program: P. De La Cerda reported that the Ceremony was a success and thanked board members Tina Hwang and Christine Chui for helping their support that evening and assisting with the presenting of the scholarship certificates to the student scholars.

## **VII. New Business:**

- a. ELAC Foundation - Ribbon Cutting/Grand Opening: T. Hwang noted that President M. Martinez mentioned this item in his report and suggested he expand on it in January. President stated that he would have more details as well as a proposed date.

b. Accounting Contract Services: P. De La Cerda reported on the end of the current contract and the proposed new contract from January through end of June. Proposed contract to extend the CPA services from Catherine Wong was approved.

➤ M/S/P: (Cohen/Chuang/Passed) Motion passes unanimously.

**VIII. Items from the Floor:**

- a. M. Castro-Salvati spoke about changes to her assignment with her employer. She reported that her new duties do not include the San Gabriel area and that she might not be able to continue to participate on the Board. She noted that despite her new duties the Foundation would continue to be able to apply for grants. Board noted that they would like her to continue her membership on the Board. She accepted to remain as board member representing herself, not Edison.
- b. T. Hwang requested the board to think about recruiting new board members and consider nominations for Vice Chair.

**IX. Adjournment:** The meeting adjourned at 7:56 p.m.

Respectfully Submitted:

*Michelle Rodriguez, Foundation Development Assistant*

Documents: IVa