

EAST LOS ANGELES COLLEGE FOUNDATION
BOARD OF DIRECTORS MEETING
JANUARY 21, 2016
EAST LOS ANGELES COLLEGE - CORPORATE CENTER
4:30 p.m.

Members Present: Marvin Martinez, Tina Hwang, Paul De La Cerda, Marshal Chuang, Helen Romero Shaw, Marissa Castro-Salvati, Philip Cohen, Sandy Ho, Priscilla Lizárraga.

Members Absent: Ken Maxey (excused), Asif Mahmood (excused), Christine Chui (excused).

Guests: Dr. Viviana Castellon

I. **Call to Order:** Chairwoman Hwang called the meeting to order at 4:55 p.m.

II. **Approval of the Minutes:** The minutes for November 24, 2015 and December 10, 2015 were approved.

➤ M/S/P: (Martinez/Hwang/Passed) Motion passes unanimously (November Minutes).

➤ M/S/P: (Cohen/Cheng/Passed) Motion passes unanimously (December Minutes).

II. **President's Report:** President welcomed everyone back. Reported that winter session begun on the 4th of January and that the Student Success building opened on the same day. Noted that the Campus Center building would follow in the latter part of March and that the entry plaza would be opening in April. Updated the board on the plans for the Ribbon Cutting Ceremony that is planned for May. Indicated that he would like the Foundation to play a big role in the Ribbon Cutting Ceremony. Also noted that the Math and Science Complex would be opening in the latter part of the summer. He reported that on the 27th of January ELAC would be hosting a press conference to report on the

recommendations from the Blue Ribbon Panel on Campus Safety. Noted that the panel was led by Sheriff McDonnell and Board of Trustees President S. Svonkin. Following the press conference the Board of Trustees would be holding a Committee of the whole to talk about the a potential a new Bond. Reported on the newly released state budget benefited colleges and funded growth. Noted that new faculty was being hired based on the state devised formula for growth. He also reported that he will be attending The Community College Futures Assembly in Florida where he will be presenting on the GO East LA Initiative. He also spoke about the accreditation visit in March that will have committees of twelve visiting each campus including the district.

III. Executive Director's Report: P. De La Cerda welcomed everyone and wished them a happy new year. He reported on AECOM occupying the upper floors of the ELAC Corporate Center. He introduced and welcomed Linda, Accounting Technician, to the ELAC Foundation office and noted that she was shared with the Fiscal Office. Also introduced and welcomed Dr. Viviana Castellon as Scholarship and Event Coordinator, on Faculty Release time to the ELAC Foundation. T. Hwang thanked Dr. Castellon and M. Martinez for their support. Reported that K. Maxey was honored at the Dr. Martin Luther King Legacy Awards and Benefit Gala. Shared that there was a grant in consideration such as the Students Build on Veterans program that helps reintegrate formerly incarcerated individuals into society. Details for the grant are being gathered and would be brought to the board for approval.

IV. Consent Agenda:

- a. Support for Speech Forensics Out of State Tournament: P. De La Cerda reported on the request from the President's office to support the speech team. President remarked about the excellence of the speech team and informed the

board of the expenses that are incurred for the various tournaments and the funding sources that are used. P. De La Cerda reported that he request for support was for \$11,200.00. T. Hwang asked if the funds were available to support. P. De La Cerda confirmed that the college support budget line had the funds support the request. T. Hwang inquired about a formal support request form. It was decide that a form would be created and presented for approval at the next board meeting.

b. Accept Funds: (item added) P. De La Cerda

- Thanked M. Castro-Salvati for 25K in banquet/scholarship support.
 - Thanked P. Lizárraga for a personal gift of \$5,000.00
 - Thanked R. Zapanta for a personal gift of \$5,000.00
 - Thanked Greater Los Angeles New Car Dealers Association donation of \$10,000.00 that would go toward the Auto Tech Support.
 - CCCSE (OSHER) endowment disbursement of \$56,500.00.
- M/S/P: (Romero Shaw/Ho/Passed) Motion passes unanimously.

II. Old Business:

- a. Update on 2014 Audit: P. De La Cerda, reported that the audit had begun and a draft was expected to be ready in February.
- b. Grand Opening of New ELAC Foundation Office: P. De La Cerda proposed various ideas on opening events. P. Cohen suggested doing something with AECOM. It was noted that this was the time for the Foundation to shine and network. Also mentioned the possibility of a second donor wall at the Corporate Center. It was decided that a proposal would be put together for the next board meeting.
- c. Spring Scholarship Program - Ceremony Scheduled for May 12, 2016: P. De La Cerda remarked that he was thankful to have

Dr. Castellon on board to assist with the event. M. Martinez inquired as to the location. P. De La Cerda noted that it is planned to have at the event at the college in the new Campus Center building. V. Castellano noted that it would make it easier for student to attend if held on campus. M. Martinez noted that we should consider one of the sister colleges cater our event to show support. It was noted that as in the past a board meeting would be held prior the banquet.

III. New Business:

- a. Nomination for Vice Chair of the Board: T. Hwang spoke to the board about volunteering or nominating someone to be Vice Chair of the board at the next board meeting.
- b. New Board Member Recruitment: T. Hwang spoke about growing the board noting that there was plenty of space to add new members. It was noted that the current nomination committee included T. Hwang, M. Martinez, M. Chuang and A. Mahmood. The board agreed not to make any changes to the nomination committee. P. De La Cerda noted that the expertise needed on the board should be taken into consideration when looking for prospective board members.

I. Items from the Floor: none

II. Adjournment: The meeting adjourned at 6:19 p.m.

Respectfully Submitted:

Michelle Rodriguez, Foundation Development Assistant

Documents: II, Va and VIb