

EAST LOS ANGELES COLLEGE FOUNDATION

BOARD OF DIRECTORS MEETING

JUNE 18, 2015

G1-301AB

4:30 p.m.

Members Present: Marvin Martinez, Raymond Cheng, Paul De La Cerda, Sandy Ho, Ann Tomlinson, Marshal Chuang.

Members Absent: Ken Maxey (excused), Asif Mahmood (excused), Priscilla Lizárraga (excused), Christine Chui (excused), Marissa Castro-Salvati (excused), Tina Hwang (excused), Helen Romero Shaw (excused), Philip Cohen (excused).

Guest: Christine Rodriguez

Staff: Michelle Rodriguez, Foundation Development Assistant

I. Call to Order: Chairman Cheng called the meeting to order at 4:57 p.m.

II. Approval of the Minutes: The minutes of May 28, 2015 were tabled.

III. President's Report: President reported on the state budget has been signed by the governor and that is probably the best budget we have had. District is getting additional 82 million dollars which means that ELAC will get more resources and will expand to serve additional students. He noted that in July the Board of Trustees will be swearing in three new board members; Mike Fong, Andra Hoffman and Sydney Kamlager. He noted that the November Board of Trustees meeting will be hosted by ELAC and that the trustees are interested in attending ELAC events. Reported on the success of the ELAC graduation with about 1300 in attendance as well as local school graduations that are held at ELAC. Also reported that the first summer session would be beginning and that the first of this summer's bridge programs with Loyola Marymount and UCLA had recently ended with additional programs scheduled in August.

IV. Executive Director's Report: P. De La Cerda presented and reported on the 2014-2015 Scholarships. He noted that the difference in the previous fiscal year and the current fiscal year was due to Edison changes in areas of support. Presented the Fiscal report. Reported that many of the grants are expending their funds. He also noted that the vending contract is lower in revenue due to displacement of vending machines. A. Tomlinson noted that the vending funds would likely decrease in the future as the District is seeking a master agreement for all colleges. Reported on C. Wong the external CPA contract. Noted that C. Wong had done a lot of work and coordination for the audit as well as aligning expenditures. Discussions have been had with C. Wong for a project to convert the different sets of QuickBooks into one. The project to converge all the separate QuickBooks into one would cost and be capped not to exceed \$3,000.00. A. Tomlinson offered to provide additional ELAC accounting support. R. Cheng noted that it is the boards desire to continue C. Wong's CPA services and to combine the individual QuickBooks files into one.

V. Consent Agenda:

- a. Approval to apply for the Legal Education Diversity Pipeline Grant Program: C. Rodriguez introduced herself and spoke about the Pathway to Law School transfer program that she coordinates. She explained that she is asking for authorization to apply for the Legal Education Diversity Pipeline grant which is offered through the Access Group. She noted that per the only a 501(c)(3) organization can apply and that the college is ineligible to apply. R. Cheng inquired to the amount of the grant. C. Rodriguez stated that it could be anywhere from 25,000.00 to 125,000.00. P. De La Cerda noted that he has been in conversations about the possible proposal with C.

Rodriguez, has made her aware of the administrative fee and that it would be included in the budget.

- M/S/P: (Chuang/Ho/Passed) Approve item a in the consent agenda. Motion passes unanimously.

VI. Old Business:

- a. President's 12th Annual Gala: A gala report was presented. It was noted that all receivables would be collected. Board noted that they were happy with the event, auction and timeline. President noted that the feedback he received was wonderful. That the student participation as well as the timeline of the event was appreciated.
- b. Audit Update: tabled

VII. New Business:

- a. 2016 President's 13th Annual Gala: P. De La Cerda noted that The Langham has reached out to see if the Foundation in interested in booking the next event. Board noted that they had great feedback about the location and would like to keep it at the Langham. A date around the same time on a weekday is preferred.
- b. Board Retreat: Fantasy Springs Resort was selected once again for the retreat. M. Rodriguez will send email about possible dates.

VIII. Items from the Floor:

- IX. Adjournment:** The meeting adjourned at 5:39 p.m.

Respectfully Submitted:

Michelle Rodriguez, Foundation Development Assistant