

**EAST LOS ANGELES COLLEGE ALUMNI ASSOCIATION  
BOARD OF DIRECTORS MEETING**

August 30<sup>th</sup>, 2017

1055 Corporate Center Drive, Monterey Park, CA 91754

5:00 p.m.

**Members Present:**

Raul Corral, Al Rios, Maria Elena Yepes, Emiliano Saucedo, James Kenny, Jennifer Estrada, Lynnette Dolatre, Ana Osio, Frank Lozano, Mario Villegas

**ELAC Alumni Director:** Dr. Armond Aghakhanian

**Absent:** Felipe Agredano, Elizabeth Arroyo, Dr. Raul Cardoza, Paul Chang, Armando Yepes, Martha Zavala

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**I. Call to Order:** President Yepes called the meeting to order at 5:13 p.m.

**II. Introductions- Welcome New Board Members and Guests**

- Raul Alvarez was unable to attend

**III. Discussion and Approval of Bylaws**

Discussions:

- President Yepes open discussion to Article IV Section 8 to discuss the process of replacing an executive officer. The section was changed to include an addition to the section. The following passage was included into Section 8, “A vacancy in any other office will be filled through preliminary selection by the Executive Board who will then submit their candidates of choice to the Board of Directors for final approval. If the vacancy occurs months prior to the quarterly meeting of the Board of Directors, the Board will vote on the candidates by email to fill the vacant office.”
- Al Rios open discussion for Article VI, Section I, Letter B to discuss the role of the Nominating Committee nominating members to the ELAC Alumni Association Advisory Board. The following sentence was included into Letter B, “In collaboration with the Membership Committee, this committee will nominate members to the ELAC Alumni Association Advisory Board.
- Motion: To approve the By-Laws of the ELAC Alumni Association as amended.
  - The motion was made by Jennifer Estrada
  - The motion was seconded by Frank Lozano
  - Motion passed unanimously.

**IV. Discussion and Approval of Last Week’s Meeting’s Minutes**

**a. June Board of Directors Meeting Minutes**

**Motion: To approve the Board of Directors Meeting Minutes for June 2017.**

- The motion was made by Emiliano Saucedo
- The motion was seconded by Al Rios
- Motion passed unanimously

**b. July Minutes**

**Motion: To approve the Board of Directors Meeting Minutes for July 2017.**

- The motion was made by Al Rios
- The motion was seconded by Dr. Aghakhanian
- Motion passed unanimously

**V. Business Cards**

Discussion

- Dr. Aghakhanian: Suggested putting the cell# and personal email on business cards
- Ana Osio: Suggested putting East Los Angeles College on top of business card with Alumni Association below the East Los Angeles College wording

**VI. Letter Head/Welcome Letter**

**Motion: To approve the Letterhead and Welcome Letter.**

- The motion was made by Dr. Aghakhanian
- The motion was seconded by Jennifer Estrada

Discussion: Letterhead

**Substitute Motion:** Remove bold print and italicize member names, add Dr. Aghakhanian, Dr. Raul Cardoza, and Martha Zavala, and remove Alexis Navarro as Board members.

1. The motion was made by Jennifer Estrada
2. The motion was Seconded Dr. Aghakhanian
3. Motion passed unanimously

**a. Message to Members**

Discussion

**Substitute Motion:** Remove the phrase “10% off at the Bookstore” from the message.

1. The motion was made by Dr. Aghakhanian
2. The motion was Seconded by Al Rios
3. Motion passed unanimously

**VII. Alumni Football Night Plan of Action**

Discussion

- President Yepes- will provide the plan and budget to ELAC Foundation for approval
- Jennifer- constructing the flyer for the event
- Raul Corral- constructing the Alumni Football Night webpage and utilizing the ELAC Foundation’s electronic purchasing software, which will be administered by Dr. Aghakhanian by having it accessible on the Alumni Football Night webpage.
- Motion: To approve the Plan of Action for Alumni Football Night.
- Motion was made by Lynnette Dolatre
  1. The motion was seconded by Jennifer Estrada
  2. Motion passed unanimously

**VIII. Next Meetings of the Fundraising and Membership Committee and the ELAC Alumni Association Board of Directors Meeting**

- Fundraising and Membership Committee  
Wednesday, September 6th 5:30 p.m.

- ELAC Alumni Association Board of Directors Meeting  
Thursday, September 28th 6:00 p.m.

### **IX. Other**

Lynnette Dolatre - Announced a 5k running event that the Alumni Association can participate in to help promote the association and outreach to the surrounding community and East Los Angeles College Alumni.

### **X. Adjournment**

Motion to Adjourn at 8:15 p.m.

- The Motion was made by Jennifer Estrada
- The Motion was seconded by Raul Corral
- Motion passed unanimously

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Respectfully Submitted:

Raul Corral, ELAC Alumni Association Secretary