



East Los Angeles College (ELAC) Alumni Association

In-Person Board of Directors General Meeting
Wednesday, August 16, 2023, Photographer from 5:00 - 6:30 pm
Meeting from 6:30 pm – 8:00 pm

Location: G1 301-AB

A. CALL TO ORDER

Mindfulness Check-In Activity

B. PUBLIC COMMUNICATIONS

Los Angeles College (ELAC) Alumni Association on any agenda item or subject within its jurisdiction. To facilitate public participation at Board meetings while adhering to proper social distancing guidelines, the Alumni Board will accept public communications via email. All public communications must be emailed to Marilyn Ladd, Secretary for the ELAC Alumni Association at marilynadd@att.net by 1:00 pm on August 16, 2023.

C. CONSENT ITEMS

All items on the Consent Agenda are considered by the ELAC Alumni Association Secretary to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board member and served separately. A draft of the minutes from June 8, 2023, was sent out on July 17 by Elizabeth Arroyo. A draft from July 19, 2023, was sent out on August 2, 2023.

Approval of Minutes

[June 2023 minutes](#)

Link: <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:e6c65b01-ce36-4fe5-955c-affe41240805>

[July 2023 minutes](#)

Link: <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:fa773eaa-d1e6-44da-bfaa-1ac17a763af6>

D. ACTION ITEMS

a. Potential Board Members - [Kenicia Mota](#)

Link: <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:c711434d-65c2-45e2-961f-8321f78c7e39>

b. Importance of Board Diversity, Inclusion, and Equity

- [Board Assessment SWOT Analysis](#) – Report in progress & part of scheduled on-on-ones
- [Diversity Report](#) – Report in progress & part of scheduled on-on-ones
- Board Member Annual Dues of \$300 starting Q1 2023

Justification(s):

- Board Diversity, Inclusion, and Equity
- Support the Association's annual operating funds and growth.

E. REPORTS TO THE BOARD

a. Executive Committee

i. Q 1 - Report to the Foundation – Emiliano Saucedo & Ana Victoria Osio

A report highlighting events, committee initiatives, and other important work from the Association will be created. If you would like us to consider any information for our report, please email your content no later than the 2nd Thursday of each month.

ii. Scheduled one-on-one with general board members – Assessment of SWOT analysis questions. Please sign-up for your one-on-one with the Executive Committee [here](#).

Link: <https://scheduler.zoom.us/elacalumniassociationgeneralboardmeeting/one-on-one->



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[board-analysis-](#)

- iii. [Schedule for Committee Meetings](#) – Please sign up for committee(s) by emailing the chair

Link: <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:4008c79d-28be-4225-aa82-11d6bf6925f1>

- b. Finance Committee (Q1 Financial Report) - Oscar M. Lobatto

- i. Financial Report - 3-Year Financial Strategic Plan
- ii. Received from Teresita the [ELAC Foundation Accounting Policies](#) and [Procedures Manual and Disbursement Authorization Request \(DAR\)](#) and [Purchase Order \(PO\)](#).

- c. Marketing & Outreach Committee

- i. Alumni Association Workspace (website, google access, phone number) – Peter Zavala
- ii. Newsletter & Poster – Jose Ramirez

- d. Membership Committee – Emiliano Saucedo

- e. Events Planning Committee

- i. Events & Planning – Jose Rodriguez
 - Car Show – August 12, 2023, from 4-10 pm
 - Football Game @ Long Beach – October 14, 2023
 - Marilyn Ladd Book Signing Event – October 24, 2023, from 12-2 pm in MPR
 - Masters of the Green Huskie Golf Tournament – Summer 2024

- f. Governance Committee

- i. Review of [Bylaws](#) (Article I – Article V- Section 1)
- ii. The next meeting is August 14 @ 6 pm via Zoom - Review of Article V – VI
Link: <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:f58b7d4a-337a-4622-8d4b-1789631e0b1a>

- g. Future Alumni Leadership Club Committee

- h. ELAC Foundation Report – Martha Yanez & Devin Aleman

- i. [Annual Report](#)
- ii. [1000 Meal Challenge](#)
- iii. Alumni Wall
- iii. Q & A with Foundation V.P. and attorney Christian Contreras – TBD

F. ITEMS FROM THE FLOOR

Comments, Announcements, and Other Business

Board Engagement Activities – [USC vs. Sanford “Centennial Football Game” 9/9/23](#)

G. NEXT BOARD MEETING

Board meetings are typically held on the third Wednesday of each month at 6:30 p.m. and are open to the public. Board meetings are subject to change. Please see the 2023 monthly board meeting schedule on our website. The following General Board Meeting is scheduled for Wednesday, September 20, 2023, at 6:30 pm, Zoom link [here](#).

H. ADJOURNMENT



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